Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KANCHRAPARA COLLEGE**
Name of the head of the Institution	**Dr. Pranab Kumar Bera**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325858790**
Mobile no.	**9732617441**
Registered Email	**info@kpcoll.ac.in**
Alternate Email	**pkbdcb@gmail.com**
Address	**1, SIRAJ MONDAL ROAD**
City/Town	**Kanchrapara**
State/UT	**West Bengal**
Pincode	**743145**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Pradip Kumar Biswas**
Phone no/Alternate Phone no.	**03325855159**
Mobile no.	**8900022072**
Registered Email	**dr.pkbiswas@gmail.com**
Alternate Email	**pradipkbto@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kanchraparacollege.ac.in/frmAQAR.aspx

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kanchraparacollege.ac.in/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**8.0**	**2007**	**31-Mar-2007**	**30-Mar-2012**

6. Date of Establishment of IQAC	**09-Feb-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Colouring of boundary wall.	**26-Mar-2020** **365**	**5000**

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->uploa

d_special_status)}}

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mr. Biplab Kr. Mukhopadhyay	Survey on the present status of fish diversity in Nadia district of West Bengal, India: An important tool for conservation and management of aquatic fauna	West Bengal Biodiversity Board	2019 730	66000
		[View Uploaded File](#)		

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Colouring of boundary wall.

Colouring of New Building.

Colouring of Old Building.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Colouring of boundary wall.	Achieved
Colouring of New Building.	Achieved
Colouring of Old Building	Achieved
Solar Panel Installation	Not Achieved
Bio-Composed Plant	Not Achieved
installation of Rain water harvesting	Not Achieved
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	12-Oct-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**25-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Library and the Office are fully computerized now. Employees of the college can access digitized data stored on the computers through the LAN.**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus for the affiliated colleges is framed and published by the university with the division of marks and number of classes allotted to each chapter of a particular subject. The members of Board of Studies from our college play an effective role in this process. Academic calendar and class routines are prepared at the beginning of each session. The detailed planning of the curriculum along with the names of the teachers responsible for teaching the respective chapters is communicated to each student immediately after his/her admission verbally by the teachers of the respective departments. Internal examinations are held regularly for systematic and continuous evaluations of students and marks are kept in the college records for future assessments. Tutorial classes are sometimes taken prior to Internal Examinations or at the end of the session. Special cares are taken of students who need it most to help them cope with the subjects, even beyond the scheduled college hours. Renewal of the UGC funded 'Remedial coaching service' provided to the students belonging to SC/ST communities will ease the burden to a great extent. The college also arranges study tours that are part of the curricula, to provide students with an opportunity to collaborate with teachers, and integrate new perspectives with informal environments to enhance learning initiatives. In order to meet several educational tour objectives, students need to apply skills, values and general knowledge in new settings. To inculcate the habit of deep and extensive studies among the new comers beyond text books, the college has a fully digitized Central Library with a vast collection of above 20,000 books, e-books and journals to cater to the needs of the faculty, staff and students. We have seventeen cells to enhance the teaching and learning capabilities and maintain proper atmosphere conducive to academic excellence on the college campus. For better use of ICT, computers and internets - through Wi-Fi connectivity - have been provided to all departments, though science laboratories have separate cable connections for internet also. Projectors are used during seminars or class lectures for Power Point Presentations. Though the facility is presently available in the smart and the virtual classrooms only, the college has a plan to extend it to every classroom in near future subject to the availability of funds. To provide students with simple yet powerful strategies and skills that may be implemented into their lives for an enhanced degree of health, safety, self-awareness, wellbeing, and quality of life, three types of seminars are organized regularly with grants from the GB over and above the UGC sponsored ones: a) Seminars by teachers and students of a particular department b) Inter-departmental seminars to address multidisciplinary local and global issues at the basic level and c) Seminars by external experts.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Philosophy (Honours)	01/07/2019
BA	English (General/Program)[Evening Shift]	01/07/2019
BA	Sanskrit (General/Program)[Evening	01/07/2019

		Shift]
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hons (CBCS)	01/07/2019
BA	Program (CBCS)	01/07/2019
BSc	Hons (CBCS)	01/07/2019
BSc	Program (CBCS)	01/07/2019
BCom	Hons (CBCS)	01/07/2019
BCom	Program (CBCS)	01/07/2019
MA	Hindi (CBCS)	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Mathematics	44
BSc	Zoology	45
BSc	Geography	28
BSc	Botany	7
BSc	Environmental Science (Hons.)	35
BSc	Environmental Science (AECC)	2137
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
An appropriate semi-structured questionnaire for students' feedback is designed and reviewed for collecting data. The questionnaire is kept anonymous for honest and accurate responses .The questionnaire consists of a total number of 16 questions. The first 15 questions have response options of 'Yes' and 'No'. Through question number 16, the participants have to rate the overall teaching on the scale of 1-10, in which grade 1-3,4-6,7-9 and grade 10 are interpreted as 'Poor', 'Fair', 'Good' and 'Excellent' respectively.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	666	2313	471
BA	General	1205	3388	1107
BSc	Honours	362	1347	207
BSc	General	164	578	108
BCom	Honours	158	249	132
BCom	General	396	153	112
MA	HINDI	40	44	29
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4122	29	110	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
57	57	1	1	1	2
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The scheme is adapted for the value additions to the students like: Bridging the gap between the teachers and students. Creation of a better environment in college, where students can approach teachers for both

educational and personal guidance. Enhancement of knowledge base for both teachers and students alike, due to effective two-way communication. Awareness and support to students for Govt. examinations. Motivation for higher studies and entrepreneurship. Advice and support for improvement in academic performance. Students are allowed to approach the mentor for both academic personal problems. Personalized professional /career advice is given to the mentee through the Placement Cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4151	110	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
110	110	0	72	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sunita Mandal	Assistant Professor	Atalsree Sahitya Seba Samman 2019
2020	Dr. Sunita Mandal	Assistant Professor	Matri Shakti Samman Patra

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons.	3 Year	14/10/2020	20/10/2020
BA	General	3 Year	14/10/2020	20/10/2020
BSc	Hons.	3 year	14/10/2020	20/10/2020
BSc	General	3 Year	14/10/2020	20/10/2020
BCom	Hons.	3 Year	14/10/2020	20/10/2020
BCom	General	3 Year	14/10/2020	20/10/2020
MA	Hindi	4 Semester	07/10/2020	27/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college conducts internal examinations of half an hour duration at departmental levels. They consist of short questions aimed at deep understanding of fundamentals rather than lengthy derivations or discussions. The final marks of internal assessments awarded to the students in each programme in a semester are preserved by the respective departments for future references. Students are encouraged to participate in free and frank group

discussions with teachers on intriguing issues that are not addressed in the text books. The students' responses in such informal discussions are also a part of the internal assessment, in the sense that the teacher can judge the strength and weakness of a student from it and can act accordingly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

List of Holidays 2019-2020 1. JULY 2019 a. 04/07-Rathyatra 2. AUGUST 2019 a. 12/8-Id-Uz-Zoha (Bakrid) b. 14/8- Rakhi Purnima c. 15/8-Independence Day d. 23/8-Janmasthami 3. SEPTEMBER 2019 a. 10/9-Muharram b. 18/9-Viswakarma Puja c. 28/09-Mahalaya 4. OCTOBER 2019 a. 02/10- Gandhi Jayanti b. 03/10-30/10-Puja Vacation 5. NOVEMBER 2019 a. 6/11-Jagaddhatri Puja b. 11/11-Ras yatra 6. DECEMBER 2019 a. 25/12-Christmas Day 7. JANUARY 2020 a. 01/01-New Years Day b. 12/01-Swami Vivekananda Birthday c. 15/01-Poush Parban d. 23/01-Netaji Birthday 26/01-Republic Day e. 29/01-30/1-Saraswati Puja 8. FEBRUARY 2020 a. 21/02-Shiba Ratri 9. MARCH 2020 a. 9/03-Dolyatra b. 10/03-Holi 10. APRIL 2020 a. 14/4-Bangla Nababarsha b. 10/4 Good Friday c. 21/4-Sab-e-Barat 11. MAY 2020 a. 01/05-May Day b. 7/05-Buddha Purnima c. 08/05-Rabindra Jayanti d. 23/05-Eid-ul-Fitar 12. JUNE 2020 a. 23/06- Rath Yatra 13. Principals Discretion a. Winter Recess -26/12/2019-31/12/2019 b. Summer Recess/Study Leave-16/05/2020-30/06/2020 14. Observation Days: a. 13/11-College Foundation Day Celebration 15. 05/06-World Environment Day 16. 21/06-International Yoga Day 17. 29/07- Vidyasagar Tirodhan Divas 18. 05/09-Teachers Day/ Wall Magazine Pub. 19. 22/09-NSS Day 20. 30/09-Vidyasagar Birth Anniversary 21. Internal Examination Days: a. 1st Internal Assessment/ Semester I (Hons Gen) :1st to 15th September, 2019 b. 1st Internal Assessment/ Semester III (Hons Gen): 16st to 30th September, 2019 c. 2nd Internal Assessment/ Semester I (Hons Gen) : 1st to 15th November, 2019 d. 2nd Internal Assessment/ Semester III (Hons Gen) : 16st to 30th November, 2019 e. 3rd Year Test Examination (Annual system): 27th January to 5th February, 2020 f. 1st Internal Assessment/ Semester II (Hons Gen) :5th March to 25th March, 2020 g. 1st Internal Assessment/ Semester IV (Hons Gen): 5th March to 25th March, 2020 h. For Semester I III Commencement of classes: Tentative 1st July, i. For Semester II IV Commencement of classes: Tentative 7th March, 2020.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://kanchraparacollege.ac.in/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U.G	BA	Honours	320	255	79.69
U.G	BA	General	255	71	31.56
U.G	BSc	Honours	241	195	80.91
U.G	BSc	General	25	11	44.00
U.G	BCom	Honours	43	24	55.81
U.G	BCom	General	21	15	71.43
P.G	MA	Hindi	8	8	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://kanchraparacollege.ac.in/frmStudentFeedBack.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	West Bengal Biodiversity Board	220000	66000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Understanding IPR in Indian Context	IQAC	07/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nill	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	2	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	2	0
International	Hindi	1	2.89

National	Sanskrit	2	0
International	Chemistry	1	2.7
National	Bengali	1	0
International	Zoology	2	3
International	Economics	1	0
National	Economics	1	0
International	Computer Science	2	5
National	Political Science	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
Political Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Diversity of Lawesson's. Reagent: Advances and Scope Year – 2020 Volume-9 Page number – 508-520. DOI: 10.1002/ajoc.202000032 (Acceptance date 26/01/2020)	Dr. Nirbhik Chatterjee	Asian Journal of Organic Chemistry Publisher- Wiley-VCH GmbH, Weinheim	2020	14	Kanchrapara College	13
Evaluation of water quality and toxicity after exposure of lead nitrate in	ANURADHA MANDAL	Egyptian Journal of Aquatic Research	2019	34	Kanchrapara College	33

Title of paper	Name of author	Title of journal	Year of publication		Institutional affiliation	
fresh water fish, major source of water pollution						
What Demographic Transmutation Reaps in India – A Dividend or A Disaster	Moumita Chakraborty	International Journal of Management (IJM) Volume 10, Issue 06, 30TH December 2019, pp.547-560	2019	0	Kanchrapara College	0
Reduce The Handoff Failure By Implementing Two WLAN In Handoff Region	Pinaki Das	International Journal of Recent Technology and Engineering (IJRTE), Volume-8 Issue-2, July 2019, DOI: 10.35940/ijrte.B2002.078219	2019	0	Kanchrapara College	0
Minimize the Cost in Mobile Communication by the Help of Circular Check Manager Method.	Pinaki Das	International Journal of Innovative Technology and Exploring Engineering (IJITEE), Volume-8 Issue-9, July 2019	2020	0	Kanchrapara College	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	2019	0	0	NA
NIL	NA	NA	2020	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	7	2	2
Presented papers	13	6	2	2
Resource persons	0	2	7	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sanitation and cleaning programme	NSS	7	98
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Blood donation camp	NSS In collaboration with Blood Bank of Kalyani Medical College	Blood donation camp	7	98
Thallasemia Camp	NSS In collaboration with School of Tropical Medicine	Health awareness Camp	7	98
Eye and Health checkup	NSS In collaboration with JNM Medical College and Hospital	Health awareness Camp	7	98
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	Nill	Nill	NA

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	0	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.99	1.99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Partially	3.18.03.000	2015

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	**21926**	**9879598**	**1498**	**297439**	**23424**	**10177037**
Reference Books	**2123**	**956599**	**75**	**22500**	**2198**	**979099**

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	**NA**	**NA**	**Nill**

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**71**	**41**	**9**	**6**	**35**	**0**	**0**	**120**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**71**	**41**	**9**	**6**	**35**	**0**	**0**	**120**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	[NA](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.3	**0.3**	**1.69**	**1.69**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college founded nearly forty three years ago is now mainly a three storied building with plenty of open space and a new two storied building to accommodate almost all the science departments with overlapping interests. The college is committed to provide quality education to the students through sincere and effective teaching and this can't be achieved without proper infrastructure. Apart from various state grants for infrastructure development,

the Governing Body on recommendations of various subcommittees and cells allocate college funds to infrastructure projects on a priority basis. The college is also trying to get sponsors for the development of infrastructure to promote the learning environment. The college runs 20 departments under day and evening sections together and has well-furnished class rooms, good laboratories, photo copying centre, auditorium, gymnasium, common rooms, canteen, sports ground, gardens and a fully digitized central library The college auditorium and the college ground are used for holding cultural events of the college and sports and games. As a community outreach, the college authority encourages local clubs to use these facilities on Sundays and holidays to organize similar events. There is a central computer facility in the college, though many departments are well equipped with computers. The college office including the Cash and the Accounts Departments have been computerized with LAN connections. Recent initiatives to enhance infrastructure: a) New two storied science building with class rooms and laboratory rooms b) Computer with internet facilities in all the departments c) Air-conditioned laboratory (Computer Science) d) Auditorium e) Gymnasium f) Water purifiers with water coolers are installed in various blocks to provide safe drinking water to the students and the staff of the college. g) Indoor game facilities h) Playground i) Cycle and two wheelers stands (covered) j) Car-parking space (covered) k) Eco friendly silent Generators to supply power during power outage l) Digital library m) Installation of 18 CCTVs at the campus n) Proposed Biotech laboratory for Molecular level research work o) Proposed central science museum for bioscience departments p) In view of the requirements of a large number of outstation female students admitted to the college every year, the authority is considering a proposal for construction of a women's hostel on the campus with UGC funds. The college maintains the infrastructure facilities existing in the college by hiring services through tenders. Minor maintenance works are done under the supervisions of the college employees the tasks are assigned to.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENTS FEES CONSESSION (College Fund)	411	55090
Financial Support from Other Sources			
a) National	Kanyashree K-1 and K-2, Post Matric Scholarship for SC/ST/OBC, Swami Vivekananda Merit Cum Means, West Bengal Chief Minister Relief Fund and West Bengal Minority Dedelopment	1672	19060400
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	0

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NA	0	0	0	0
2020	NA	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	6	365

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	7	Kanchrapara College	Political Science	University of Kalyani	M.A.
2020	3	Kanchrapara College	Political Science	Netaji Subhas Open University	M.A
2020	6	Kanchrapara College	Computer Science	Maulana Abul Kalam Azad University of Technology,	M.Sc

2020	1	Kanchrapara College	Computer Science	University of Kalyani	M.Sc
2020	1	Kanchrapara College	Computer Science	Rani Rash Mani Green University	M.Sc
2020	1	Kanchrapara College	Computer Science	Birla University of Science & Technology	M.Sc
2020	3	Kanchrapara College	Commerce	University of Kalyani	M.Com
2020	1	Kanchrapara College	Sanskrit	University of Kalyani	M.A
2020	8	Kanchrapara College	Chemistry	University of Kalyani	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day Celebration, 15th August, 2019	Institutional	78
Teachers Day Celebration 5th September ,2019	Institutional	298
Hindi Divas Celebration, 14th September, 2019	Institutional	124
Netaji Subhas Chandra Bose Birthday Celebration, 23rd January, 2020	Institutional	73
Republic Day Celebration,26 January, 2020	Institutional	75
International Mother Language Day Celebration, 21st February, 2020	Institutional	246
Annual Sport Meet 2020	Institutional	351

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NA	National	Nill	Nill	NA	NA
2019	NA	Internat ional	Nill	Nill	NA	NA
2020	NA	National	Nill	Nill	NA	NA
2020	NA	Internat ional	Nill	Nill	NA	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Freshers welcome. Farewell ceremony, Cultural Programme and Swarasati Program, Knowledge fair.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. The Governing Body delegates all the academic and operational decisions based on policy to the Academic Sub-Committee headed by the Principal in order to fulfill the vision and mission of the institute. Academic Sub-Committee formulates common working procedures and entrusts the implementation with the faculty members. 1. Faculty Level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular, and extracurricular activities. They are appointed as coordinator and convener for organizing seminars/workshops/conferences. For effective implementation and

improvement of the institute following committees are formed. Other units of the institute like sports, library, store etc. have operational autonomy under the guidance of the various committees/cells. 2. Participative management : The institute promotes a culture of participative management by involving the staff and students in various activities. Students are empowered to play an active role as a coordinator of co-curricular and extracurricular activities, social service group coordinator. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties allowed expressing themselves of any suggestions to improve the excellence in any aspect of the Institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The syllabus for the affiliated colleges is framed and published by the university with the division of marks and number of classes allotted to each chapter of a particular subject. The members of Board of Studies from our college play an effective role in this process.
Teaching and Learning	We have seventeen cells to enhance the teaching and learning capabilities and maintain proper atmosphere conducive to academic excellence on the college campus. Academic calendar and class routines are prepared at the beginning of each session. The detailed planning of the curriculum along with the names of the teachers responsible for teaching the respective chapters are communicated to each student immediately after his/her admission verbally.
Examination and Evaluation	Over and above the University Examinations, the teacher continuously monitors the progress of a student by interacting with him verbally or by holding internal tests from time to time. The marks are kept in the college records for future assessments. If the progress is not satisfactory, he may guide him to choose a different subject before it is too late.
Research and Development	The college encourages the teachers to carry out research and extend support to them by way of granting facilities as far as possible.
Library, ICT and Physical Infrastructure / Instrumentation	The college founded nearly forty three years ago is now mainly a three storied building with plenty of open

	space and a new two storied building to accommodate almost all the science departments with overlapping interests. The college runs 20 departments under day and evening sections together and has well-furnished class rooms, good laboratories, photo copying centre, auditorium, gymnasium, common rooms, canteen, sports ground, gardens and a fully digitized central library with a vast collection of above 20,000 books, e-books and journals to cater to the needs of the faculty, staff and students.
Human Resource Management	The college aligns its resources, systems and employees to strategic objectives and priorities.
Industry Interaction / Collaboration	There is no scope for direct interaction with the industry.
Admission of Students	Kanchrapara College is a pioneering institute affiliated to the University o f Kalyani serving the purpose of higher education in the semi-urban and rural areas of North 24 Parganas and Nadia districts of West Bengal. The College has a transparent admission process which is guided by an experienced 'Admission Committee' for ensuring complete transparency.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Feedbacks from different stakeholders are taken in various meetings, plans and policies are modified accordingly.
Administration	1. Governing Body 2. Principal 2.1. Academic 2.1.1. Teacher's Council 2.1.2. Head of The Department 2.1.2.1. Department 2.2. Accountant 2.2.1. Accounts Section 2.3. Administrative 2.3.1. IQAC 2.3.2. Subcommittee 2.3.3. Cells 2.3.4. Head Clerk 2.3.4.1. Group-C 2.3.4.2. Group-D 2.4. Cashier 2.4.1. Cash Section
Finance and Accounts	Send to Auditor but Audit Report not yet received .
Student Admission and Support	The college introduced the online admission process partially in the 2014-2015 academic years. The admission process has been made fully online from the academic year 2015-2016. The students get notifications on each and every step of admission process via SMS alerts provided by the college free of cost. The conventional offline

	admission process was followed till 2013-2014 academic year.
Examination	Over and above the University Examinations, the teacher continuously monitors the progress of a student by interacting with him verbally or by holding internal tests from time to time. The marks are kept in the college records for future assessments. If the progress is not satisfactory, he may guide him to choose a different subject before it is too late.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NA	NA	0
2020	NIL	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Six days Faculty Development Programme on E-Governance	Six days Faculty Development Programme on E-Governance	26/08/2019	31/08/2019	102	48
2019	Revised Methodology of NAAC Accreditation for Quality Enhancement in Higher Education Institutions.	Revised Methodology of NAAC Accreditation for Quality Enhancement in Higher Education Institutions.	14/12/2019	14/12/2019	73	37
2020	Understanding IPR in Indian Context	Understanding IPR in Indian Context	07/02/2020	07/02/2020	95	45

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	1	12/09/2019	18/09/2019	7
Refresher Course	1	18/11/2019	30/11/2019	13
Short Term Course	1	13/01/2020	24/01/2020	11
Refresher Course	1	19/02/2020	03/03/2020	13

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
38	72	6	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Half free / Full free

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The management sometime seeks advice of competent internal auditors on better execution of the responsibilities. The accounts are prepared by the accountant and checked by the bursar. The statutory auditor appointed by the State Government does external audit yearly. The last audit was done for the financial year 2015-16 and there were no major objections. Very shortly, we will be able to complete audit for 2016-2017.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Principals and Professors of different colleges and universities.	Yes	Principal, Evening-In-Charge, IQAC
Administrative	Yes	Principals and Professors of different colleges and universities.	Yes	Principal, Evening-In-Charge, IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though there is no formal Parent – Teacher Association in our college, parents are sometimes asked for their opinions and suggestions on specific academic and administrative problems faced by the students of the college in general and their wards in particular.

6.5.3 – Development programmes for support staff (at least three)

Both teachers and non-teaching staff participate in seminars organized by the IQAC to get accustomed with changing technology

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Six Days faculty development programme on E-Governance	26/08/2019	26/08/2019	31/08/2019	150
2019	Revised Methodology of NAAC Accreditation for Quality Enhancement in Higher Education Institutions.	14/12/2019	14/12/2019	14/12/2019	110
2020	Understanding IPR in Indian Context	07/02/2020	07/02/2020	07/02/2020	192
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equality and Indian Society	21/11/2019	21/11/2019	65	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	26/08/2019	2	Blood Donetion Camp	Provide blood to blood bank	105
2019	1	1	28/08/2019	2	Thallas semia Teat	Health Awareness	105
2019	1	1	30/08/2019	1	Eye and Health Checkup	Health Awareness	105

2020	1	1	02/03/2020	1	Garments Distribution.	Support the weaker section.	105
2020	1	1	03/03/2020	2	Sanitation of College Campus	Health and Hygiene	105

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics Manual for various stakeholders	01/07/2019	Code of Ethics for Students: Student should be honest and truthful, acting within the law. We work together, support each other and behave appropriately. Code of Ethics for Teachers: Teachers should help, guide, encourage and assist the students to ensure that the Teaching-Learning Process is effective and successful. Value based education must be their motto. Teachers should carry out other academic, co-curricular and organizational activities that may be assigned to them from time to time. Code of Ethics for Non-Teaching Staffs: Non-teaching staffs should maintain professional boundaries with students. Proper interactions with students and treating students by care and kindness.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Forest Week	07/07/2019	13/07/2019	347

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation Programme
Rain water harvesting
Use of LED Light

To maintain beautiful garden
kitchen waste composting
Dry waste management
E- Waste management
Herbal Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I: Free Medical Facilities: Doctor's Chamber for all Students, Teaching and Non-teaching staff of the college throughout the year. The management of the institution has felt for the necessity of having medical facilities for all stakeholders of the institution within the institution to keep a constant eye on health of every stakeholders of this educational institution. OBJECTIVES: 1. To provide a responsive medicine programme so that health problems, illnesses and injury may be assessed and treated or access to treatment is provided. 2. To provide programme and information which make it possible for students to improve their own level of personal health and well-being. 3. To provide high quality health care that enables students and other staff to perform optimally physically, mentally, and emotionally, and thus achieve their academic goals while minimizing interruptions in their course of studies. 4. To provide effective health education that motivate students to develop and maintain healthy lifestyles that enhance their intellectual and personal growth and development. 5. To promote the optimal health of students on the college campus. 6. To provide programs for the prevention of illness and injury. Our College is a State Government Aided College in West Bengal, where the chief sources of the funds constitute grant in aid from the State Government, grants from UGC and fees from the students. PRACTICE: For running health facilities for all stakeholders of this institution, one doctor has been appointed through Governing Body with separate Doctor's Chamber with necessary medical facilities. PROBLEMS ENCOUNTERED and RESOURCES REQUIRED Initiation and pursuance of the practice has been smooth over the years. However, this tedious job requires proper maintenance of medical instruments, Doctor's Chamber, motivate students to consult with doctor regularly. Financing challenges is also a big issue. In spite all these the college authority successfully providing these facilities to all stake holders of this institution for a long period. Best Practice – II: College offers exclusive toilet for Tran's genders First in West Bengal and 2nd in India "A toilet is a basic amenity and no one should have to struggle for that"- said Argha Roy Chowdhury (aka Silk) one of our transgender students. Kanchrapara College is set to open an exclusive toilet for Tran's genders. This makes the college the first institution in West Bengal and the second in the country, after Punjab University, to have a transgender toilet. The College Authority had felt the reality and necessities of toilet for transgender students of the college. After a long discussion with students the college authority had sanction fund to build a separate toilet for Tran's genders. This was a very important step for approval of the third gender by an authority. It was a beautiful feeling from the both sides college authority as well as transgender students. The toilet was built and opened for the students in November 11, 2016 the National Education Day. It is a welcome change. Providing facilities for Tran's genders for a necessity is very well appreciated. Link: https://timesofindia.indiatimes.com/city/kolkata/toilet-relief-for-transgender-students/articleshow/62021989.cms

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The College of Education conducts its programs and activities guided by overarching Vision, Mission, Goals, Values, Beliefs statements. All are revisited periodically and revised, if appropriate. VISION The College of Education will be a world leader in the integration of (a) teaching and learning, (b) advancement of the knowledge base through research and scholarship, and (c) leadership in service and outreach. Further, the College will be a world leader in preparing professionals who provide leadership and exemplary educational and related services to improve the lives of individuals in a changing and complex global society. MISSION The mission of the College of Education is to help prepare outstanding educators, scholars, and researchers, and to advance the profession of education, as broadly defined, through research on the science and art of teaching and learning, the application of clinical processes, the effective uses of technology, and the analysis and development of leadership and educational policy. GOALS 1. Help to prepare educational professionals recognized for the quality and significance of their teaching, research, scholarship, service, outreach, and leadership. 2. Provide widely recognized leadership in the improvement of teaching, learning, and the assessment of educational outcomes across the life span through research, scholarship, and technology. 3. Enhance the commitment of faculty, staff, and students to the centrality of diversity, social justice, and democratic citizenship. 4. Provide leadership in the development of collaborative, professional relationships with schools, organizations, and other institutions focused on the improvement of education in schools, communities, and workplace settings. 5. Sustain a caring, supportive climate throughout the College. 6. Enhance the effective and efficient management of the College. VALUES 1. Academic excellence and integrity 2. Outstanding teaching and service 3. Scholarly research and professional leadership 4. Integration of teaching, research, and service 5. Individual and collective excellence 6. Diversity, equity, and social justice 7. Education of individuals across the life span 8. Collegiality and collaboration VALUES 1. A literate and educated citizenry is vital to a democratic society. 2. All people are entitled to a high-quality education, grounded in sensitivity to individual dignity, professional integrity, and a positive and nurturing environment. 3. A dynamic education system fosters an equitable, productive economy in a global environment. 4. Teaching and learning should be informed by scholarly research and effective practice. 5. School improvement should be based on sound research, the application of theory as it relates to effective practice, policy development, and collaboration with practitioners. 6. Technology should be used to improve the quality of teaching and learning, research and scholarship, and outreach to the state, nation, and the world. 7. Interdisciplinary programs should be used to enhance human learning, growth, and development across the life span.

Provide the weblink of the institution
http://kanchraparacollege.ac.in/frmMissionVission.aspx

8.Future Plans of Actions for Next Academic Year

The new CBCS system adopted by the college with the guidance of University of Kalyani from 2018 -19 Sessions. The College is planning to recruit more temporary staff to cope with the additional burden and apple to the state government for creation of new post also. The college is planning to modernize the college office like digital office. The college authority also takes deferent initiative likes new world class Seminar rooms, Smart Class Room and cubicle for humanities. Further P.G. department also renovated with research facilities. The college is

planning to introduce different M.A. Course in regular mode. The college is planning to modernise the college Library so that students can be benefitted greatly. The college is planning several developmental programmes like Students Health Home, Meditation Hall, Open Stage for Cultural Programmes, High Must Light, Swimming Pool, Volley Ball Court, Solar Panel either own capacity or PPP Model. Further, College is planning second Canteen for college campus and serve free meal to the economically weaker students of our college. In addition, college is planning to free admission for poor students. Finally, college has planned to comprehensive development of the college.