



**WEST BENGAL BIODIVERSITY BOARD**  
(Department of Environment, Government of West Bengal)

Memorandum No. 384 / BK(HB) / 1/2018

Date: 17 / 01 / 2023

To: Smt. Tripti Nath, IAS  
Member Secretary

To: Dr. Biplob Kumar Mukhopadhyay  
Associate Professor, Dept. of Zoology,  
Ranchrapara College,  
P.O. Ranchrapara, Dist. North 24 Parganas,  
Pin - 743145

Subj: Approval for the project entitled 'Monitoring of Migratory Birds at selected waterbodies of Nadia district during the winter season of 2022 - 23.'

Re:

Considering your expertise and experience regarding monitoring of migratory water birds in West Bengal, the Board is pleased to engage you for the afore-mentioned study during the winter of 2022-23. In this connection financial assistance of **Rs. 50,000/-** (Rupees fifty thousand only) has been sanctioned as **one time grant** under the following terms and conditions.

**Name of the Project:** Monitoring of Migratory Birds at selected waterbodies of West Nadia district

**Scope of the Project:**

- Identification of important wetlands for migratory birds across the district/areas. Monitoring the status and condition of wetlands.
- Monitoring the population/ diversity of migratory waterbirds.
- Finding out the area-specific threats that the migratory birds are facing.
- Analysis of the condition of waterbodies, as well as, migratory birds in relation to the previous studies upto March, 2022.
- Generating awareness on migratory birds in waterbodies among the common people, especially students.
- Submission of Report in prescribed format.

**Duration of the Project:** Upto March, 2023

**Financial Assistance for the Project:**

Rs. 50,000/- inclusive of all. No additional payment will be made for any other purpose.

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Prati Sampad Bhawan (5<sup>th</sup> Floor), Block: LB-2, Sector: III, Salt Lake City,  
Kolkata- 700 106, West Bengal, India

Phone: 033 2335 2712/2954, Teletax: 033 2335 2763, Email: biodiversity.vbbb@gmail.com, biodiversity.vbbb@nic.in  
Website: www.wf.bb.wb.gov.in

**Payment Terms:** Payment shall be made by A/c. Payee cheque / NEFT against the Claim & Money Receipt (in advance)

- a) Rs. 35,000/- (Rupees Thirty-five thousand only) will be released as the 1<sup>st</sup> instalment of the project work.
- b) The remaining project cost *i.e.*, Rs. 15,000/- (Rupees Fifteen thousand only) will be released after submission of the Final Report, audited Utilization Certificate & Statement of Expenditure for the entire financial assistance.

**Other Terms & Conditions:**

- a) The Board has no liability & responsibility for any recruitment for this project work.
- b) During the course of the project the terms & conditions of the Board should be maintained strictly.
- c) No data collected during this project work can be published or utilized in other work without intimation to the Board.
- d) Soft copy of the Final Report must accompany the hard copy in prescribed format.
- e) In case of dispute, if any, decision of the Member Secretary, West Bengal Biodiversity Board shall be final and binding.

**Termination:**

- a) West Bengal Biodiversity Board shall have the right to change the scope of work including termination of work, as deemed fit, in case of any breach of contract.
- b) If at any time it is noticed that the project is discontinued without prior intimation to the Board, the project may be cancelled without showing any further reason.

In this connection, you are hereby requested to intimate the name of the Payee as early as possible, so that the payment can be released in that favour. Kindly send a **Letter of Acceptance** within **07 days** from the date of issuing this letter along with **Money Receipt (in advance)** of the 1<sup>st</sup> instalment of sanctioned amount.

Thanking you,

Yours faithfully,

  
Member Secretary

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