

Kanchrapara College

Notice

Date: 20.01.21

It is notified for all concerned that as per resolution of the meeting of the academic sub-committee on 19.01.2021, the schedule of the student's identity card distribution and at the same time, the verification of documents of 1stsem students are given in Table below. So, all HODs, teachers and students of 1stsem must follow the schedule.

All teachers, office staffs and students must follow Covid-19 protocol. Without mask nobody allows to enter the college campus.

Date	Students of theHons. Subjects for verification of documents	Teachers to be presents for verification	Time for verification	Room No.
02.02.21	Sanskrit (Hons.)	All teachers of respective Department, Office staffs	11.30 a.m. to 2p.m.	Room no. 24 (Old)
	Molecular biology and Biotechnology (Hons.)	All teachers of respective Department , Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Economics(Hons.)	All teachers of respective Department, Office staffs	11.30 a.m. to 2p.m.	Room no. 10 (old)
03.02.21	Bengali (Hons.)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Room no. 24(old)
	Food & Nutrition(Hons.)	All teachers of respective Department, Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Zoology (Hons.)	All teachers of respective Department , Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Botany (Hons.)	All teachers of respective Department, Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
04.02.21	Political Science(Hons.)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Room 24 (Old)
	Philosophy (Hons.)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Room No. 7(New)
	History(Hons.)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Room No. 5(New)
05.02.21	English (Hons.)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Room No. 7(New)
	Hindi (Hons.) & Hindi (PG)	All teachers of respective Department , Office staffs,	11.30 a.m. to 2p.m.	Room No. 5(New)
	Chemistry (Hons)	All teachers of respective Department , Office staffs	11.30 a.m. to 2p.m.	Departmental Laboratory
08.02.21	B. Com (Hons.)	All teachers of respective Department, Office staffs.	11.30 a.m. to 2p.m.	Room no. - 31,32 & Smart Room
	Mathematics (Hons.)	All teachers of respective Department , Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Physics (Hons.)	All teachers of respective Department , Lab Attendant ,	11.30 a.m. to 2p.m.	Departmental Laboratory

09.02.21	Geography (Hons.)	All teachers of respective Department , Lab attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Micro-Biology (Hons.)	All teachers of respective Department , Office staffs, Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Environmental Science(Hons.)	All teachers of respective Department Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory
	Computer science (Hons.)	All teachers of respective Department ,Lab Attendant	11.30 a.m. to 2p.m.	Departmental Laboratory

Following Documents must be submitted by the students of the new first sem for verification

- 1. Admit card of Madhymik/ Secondary Exam
(Original & Photocopy)**
- 2. Madhymik &H. S. Marksheets (Original & Photocopy)**
- 3. SBI chalan Pay slip (Original & Photo copy)**
- 4. Downloaded Form (Xerox)**
- 5. SC/ST/OBC certificate (Original and photocopy)**
- 6. School leaving certificate or Transfer certificate(Original)**
- 7. Colour Photo (1p)**

P. K. Bera

**Principal
Kanchrapara College
Kanchrapara, 24 Pgs.(N)**